Faculty Skills and Areas of Study Application

This application provides faculty with a way to enter and share skills, interests and software.
Accessing the Application

Go to the address https://apps.uhcl.edu/AOI

Click “Sign In”.

Enter your UHCL account username and password to sign in.
The My Profile Tab: My Details

Click the My Profile tab at the top of the page. You are automatically taken to the My Details section (see the sections menu on the left). First name, last name, campus email and phone number will automatically be populated. You can enter an alternate email, if you wish, and select whether you are open to collaboration, interested in work shopping your work around and/or paper editing. Click the Submit button to save any changes.
The My Profile Tab: My Interests

From the My Profile tab, click the My Interests section, on the left menu, to maintain a list of your interests. You can click the Remove button to remove an interest, if any are listed.

You can click “Browse for the desired interest” to browse the list of available interests, then click the Add button to add to the list. You can also click the Request New Interest if your interest is not listed. At this point, it is up to the Administrator to Activate the new interest.
The My Profile Tab: My Skills

From the My Profile tab, click the My Skills section, on the left menu, to maintain a list of your skills. You can click the Remove button to remove a skill, if any are listed.

You can click “Browse for the desired skill” to browse the list of available skills, then click the Add button to add to the list. You can also click the Request New Skill if your skill is not listed. At this point, it is up to the Administrator to Activate the new skill.
The My Profile Tab: My Software

From the My Profile tab, click the My Software section, on the left menu, to maintain a list of your software. You can click the Remove button to remove a software, if any are listed.

You can click “Browse for the desired software” to browse the list of available software, then click the Add button to add to the list. You can also click the Request New Software if your software is not listed. At this point, it is up to the Administrator to Activate the new software.
The Browse Tab: Faculty & Staff

From the Browse Tab, you are automatically taken to the Faculty & Staff section, on the left menu. From here, you can search or browse for a particular faculty or staff member.

From here, you can click on the faculty or staff member’s name to see their profile, interests, skills and software.
The Browse Tab: Interests

From the Browse Tab, you can select the Interests section, on the left menu. From here, you can search or browse for a particular interest, then click the Add button to add it to your interests.

You can also click on an interest to see any faculty or staff member which has the same interest.
The Browse Tab: Skills

From the Browse Tab, you can select the Skills section, on the left menu. From here, you can search or browse for a particular skill, then click the Add button to add it to your skills.

You can also click on a skill to see any faculty or staff member which has the same skill.
The Browse Tab: Software

From the Browse Tab, you can select the Software section, on the left menu. From here, you can search or browse for a particular software, then click the Add button to add it to your software.

You can also click on a software to see any faculty or staff member which has the same software.